

## Minutes of Ljubljana meeting 11-13/4/2002

Place: University of Ljubljana, Slovenia

### March 11<sup>th</sup>, 2002

No.	Topic	Action
	<p><b>Project management</b></p> <p>The administrative material was discussed with partners:            Project CESTRUCO 2000            Contracting form CESTRUCO 2000            Administrative and Financial Manual            Contracts between contractor and partners, Annex I</p>	ME
	<p><u>Sending the money</u></p> <p>The money will be sent afterward the activity.            The list of needed documents is available.</p>	All
	<p><u>Partners are asked to withdraw money fluently.</u></p>	All

### March 12<sup>th</sup>, 2002

No.	Topic	Action
1	<p><b>Project evaluation</b>  <b>Project interim report</b></p> <p>The scheme below will be discussed at next meeting            Interim report (5/2002)            ECCS TC Evaluation (Evaluation group)            Materials needed for Interim Audit (Prague office)            Materials needed for Final Audit (Brussels office)</p>	ME All All ME ME

### March 13<sup>th</sup>, 2002

No.	Topic	Action
1	<p><b>Welcoming of participants</b></p> <p>The apology of EXCON-Czech Republic and ECCS-Czech Republic were announced.</p>	
2	<p><b>Approval of the agenda</b></p> <p>was approved.</p>	
3	<p><b>Approval of the Minutes of Timisoara meeting</b></p> <p style="text-align: right;">All actions were carried out.</p>	
4	<p><u>Answering</u>  <b>4.1 Structure</b></p> <p>The structure of the chapters for printed version will be based on the Master</p>	Authors

	<p>Chapter. (Title, Introduction ½ till 4 pages, Questions and Answers, List of Symbol, References, Times New Roman font 12).</p> <p>It is recommended to have the Figures without text for an easy translation.</p> <p>The lessons Special connections and Mixed building connections will be prepared based on introduction into problem and one question only to complete the tasks.</p> <p><b>4.2 Time schedule</b> see Table below.</p>	<p>Authors</p> <p>Authors</p> <p>FW</p>
5	<p><b><u>Evaluation</u></b></p> <p>Internal review will be organised between partners, see table below.</p> <p>The evaluation by specialised partners (KREKON Rotterdam, EXCON Prague, ECCS CZ Ostrava) will start 1/9/2002.</p> <p>The members of ECCS TC 10 will be asked for review based on reviewed version 1/9/2002.</p> <p>The ECCS TC 7 (Thin Walled) will be asked for review of Thin Walled chapters.</p>	<p>All</p> <p>All</p> <p>All</p> <p>Dubina</p>
6	<p><b><u>Translation</u></b></p> <p>The text version will be translated to the partners language 10/10/2002 – 10/4/2003.</p> <p>The internet courses will be localised to partners language 4/2003 – 10/2003</p>	<p>All</p>
7	<p><b><u>Other matters</u></b></p> <p><b>7.1 EN 1999-1-8</b></p> <p>It was decided, that the material will be based on latest versions (26.2.2002) EN 1999-1-8, EN 1999-1-2, EN 1999-1-3.</p> <p><b>7.2 Internet courses</b></p> <p>The advanced internet courses will be prepared based on advice of ad-hook working group. The group will meet in Lulea (Veljkovic, Sokol, Block, Gracea) at the end of 2002.</p>	
8	<p><b>Date and place of next meeting</b></p> <p>following ECCS TC 10, Coimbra, 18. 9. 17:00-20:00.</p> <p>following ECCS TC 10, Praha, 29.3. 9:00-12:00</p> <p>following ECCS TC 10, Helsinki, 13. 9. 9:00-12:00</p>	
9	<p><b>Closure of the meeting</b></p> <p>chairman remind to prepare the materials for Interim report – the financial declaration.</p> <p>chairman thanked all colleagues for fruitful contribution and the host for excellent care</p>	

## Structure of Internal Evaluation

		Author	Internal Review
1	Introduction	CZ	
2	<b>Bolting</b>	<b>S</b>	<b>NL</b>
3	<b>Welding</b>	<b>GR</b>	<b>NL</b>
4	<b>Structural modelling</b>	<b>CZ</b>	<b>GR</b>
5	<b>Simple connections</b>	<b>GB</b>	<b>S</b>
6	<b>Moment resistance connections</b>	<b>NL</b>	<b>GB/RO</b>
7	<b>Steel concrete connections</b>	<b>CZ</b>	<b>P</b>
7.1	<b>Column bases</b>		
7.2	<b>Beam to column joints</b>		
8	<b>Seismic design</b>	<b>R</b>	<b>GR</b>
9	<b>Fire design</b>	<b>P</b>	<b>GB/CZ</b>
10	<b>Hollow sections joint</b>	<b>RO</b>	<b>NL</b>
11	<b>Cold formed members joints</b>	<b>RO</b>	<b>CZ</b>
12	<b>Special steel joints</b>	<b>S</b>	<b>Krekon</b>
12.1	<b>HSS</b>		
12.2	<b>Cast steel</b>		
12.3	<b>Stainless steel</b>		
12.4	<b>Weathering steel</b>		
13	<b>Aluminium connections</b>	<b>GR</b>	<b>P/CZ</b>
14	<b>Deign cases</b>	<b>NL</b>	<b>RO</b>
15	Subject index	<b>CZ</b>	

## CESTRUCo TIME SCHEDULE

after Ljubljana meeting 13/4/2002

Activity	Start	End	Note
Start of contract	01/12/2000		
Collection	01/12/2000	31/05/2002	Preparation of questions
Answering	22/3/2001	10/4/2002	Preparation of manual
Interim report		31/05/2002	All information and documentation required
Internal review			
	10/10/2002	<b>30/5/2002</b>	<b>final versions of chapters at Prague</b>
	30/5/2002	<b>1/9/2002</b>	<b>internal review in Prague</b>
ECCS review	10/9/2002	10/10/2002	review of TC 10 members
Translation	10/10/2002	10/4/2003	text version
Publication	10/4/2003	10/5/2003	
Internet courses tool		10/4/2003	format decision
	10/4/2003	10/10/2003	filling and translation
Seminar locally	10/4/2003	10/10/2003	
Dissemination	01/01/2003	30/10/2003	Pilot courses and seminars
Final report	10/10/2003	11/12/2003	All information and documentation required
End of contract		01/12/2003	

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